

EES Evangelical Education Society of the Episcopal Church

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Evangelism for the 21st Century GRANT APPLICATION 2008-2009

Guidelines

The Society especially encourages projects that:

- Raise up lay and ordained ministers to bring new evangelical vigor to parish churches
- Help believers understand and articulate the Christian faith and to live accordingly
- Foster fresh initiatives and methodologies in evangelism and education
- Connect the academic world of the seminaries to the work carried out by lay and ordained ministers in other communities
- May result in pilot programs or models that others can adopt or adapt
- State clearly how funds will be used and how the project's results can be evaluated
- Present well-defined goals

The Society is unlikely to approve funding of:

- equipment
- income replacement for sabbatical projects
- programs already in place

The Society will fund reasonable living costs for the duration of a project.

Eligibility

All Episcopal students, faculty, administration, staff and their spouses or partners at schools accredited by the Association of Theological Schools are eligible to apply for these grants.

Application

To apply for a grant for the 2008-2009 academic year, complete and submit the application online (apply@ees1862.org) and a hard copy with signatures by mail to the Evangelical Education Society, postmarked no later than February 4, 2008.

Approvals: The hard copy of your application must include approval and signature by your Seminary Dean or other authority designated by the Dean. The application must also be approved and signed by your Rector or designated authority where the proposed project will take place (if applicable).

Selection

Applications are approved at the Spring meeting of the Board of Directors, usually in April or early May. Applicants are notified immediately. Grant recipients will be provided a Board member contact for consultation throughout the project.

Disbursement

Grants are paid in installments according to the approved grant budget. Normally, the initial payment of 40% of the total is paid in September; 30% upon receipt of a mid-grant report; and 30% upon receipt of a final report and accounting of expenditures. This schedule may be adjusted according to the timing of the project for which the award is made, and many projects are begun in the summer immediately following notification of the award. An accounting of funds spent with receipts for all expenditures over \$500 is also required.

Evangelism for the 21st Century

Grant Application

For 2008-2009 Award Cycle

Please submit the responses to the following as an e-mail to the Society at apply@ees1862.org, and submit one hard copy with signatures to the EES office postmarked before the end of the day on February 43, 2008

Title/First/Middle/Last Name:

Address (school year):

Telephone:

Cell:

E-mail:

Seminary:

Diocese:

Status:

1. Student: Degree or Other Program: Expected Graduation (Month/Year)
2. Faculty: Administration: Staff: Position Title:
3. Family member of student, faculty, administration or staff:
Family relationship (e.g. spouse, partner, dependent child):
Name of person related to:

Home Parish/Address/Rector:

If this is a group project, provide name, address, and status of group leader above.

List other group members' names and status information:

Group members' names and status:

Please answer each of the following questions in order, confining your responses to no more than a half page for each question:

Proposed Project

- A. Clearly you have a vision. Help us understand that vision by describing what moves you to make this application.**
- B. What gifts or qualifications do you believe that you have which equip you (and/or members of your group) to undertake this project and bring it to conclusion?**
- C. What results and significant benefits do you anticipate from this project?**
- D. What specific steps will you follow to accomplish your project's goal(s)?**
- E. What criteria will you use to assess whether you have met your goal(s)?**
- F. What steps have you taken to assess the acceptance of your project by any/all groups with which you will work?**
- G. How does this project provide evangelical witness for the Episcopal Church?**

H. How will you communicate the results of your work to the related constituencies?

I. Concisely describe in 100 words or less the proposed project and its objectives.

J. Summarize the proposed project in 35 words or less.

References

Please provide the name and phone number of a member of the faculty or administration in your seminary community who will serve as a reference and the name and address of the Bishop of your home diocese. Please share a copy of this application with them.

Timetable

Please provide us with the dates and a schedule for your project, including the planning period, the process of the work, and the follow-up associated with the project.

Budget

Amount of request:

Projected Budget (itemize estimated expenses):

Have you received, or are you seeking, funding from other sources? If so, please give source and amount.

Reporting

Within one month of the completion of the project, please submit a brief final report that will describe what was accomplished, provide a financial accounting of the use of EES funds (with receipts for expenditures over \$500) and will address the following questions:

What have you learned in pursuing this project?

How has the time you have invested benefited you in your ministry?

What impact has the project had on the target audience?

How will you communicate the outcome to the Society and to others?

Please provide copies of any manuals, brochures, etc., resulting from the project. (The Society should receive credit in these for its support).

Signatures

Your application must be approved by the Dean of your seminary or the Dean's designated representative and the Rector or designated authority where the proposed project will take place.

Applicant(s)	Date	Applicant(s)	Date
_____	_____	_____	_____
_____	_____	_____	_____
Dean (or designee)	Date	Rector or designated authority	Date
_____	_____	_____	_____